

# Professional Writing Skills for International Organizations and Cooperation

Spring and Fall 2018

## Main Course Overview

- Multi-skill writing course for professionals, students and researchers.
- Weekly reading and writing assignments.
- Class activities and discussion on a wide-variety of global and international development issues.
- Designed for anyone wishing to improve their ability to produce professional English language writing.
- Course materials are all in English and classes will be conducted in English.
- All course materials will be prepared and provided by the instructor.

Course Outline		
Module 1	Module 2	Module 3
Basic Writing Skills	Public Relations and Communication	Report Writing
Weeks 1 to 4	Weeks 5 to 7	Weeks 8 to 10
Basic Writing Skills The Writing Process Topic Development Paragraphs Paraphrasing Summarizing Argumentation Written Structures	Email Press Releases Fact Sheets Posters New Media Communication	Quantitative Data Writing Qualitative Data Writing Processes and Procedures Funding Applications and Reports Writing for International Organizations
Themes and Issues		
Human Rights Human Security Food and Malnutrition	Debt Relief Corporate Social Responsibility Economic Development	Children's Health Issues Refugees Environmental Issues

### Instructor Bio

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MPhil (Education Research), University of Cambridge  
MA (Theory and Practice of Human Rights), University of Essex, UK  
BA (International Affairs), University of Nebraska-Lincoln  
Currently a DPhil. candidate at the University of Oxford, Department of Education.

### Winter 2018 Short-Term Writing Course

January 25 to March 15

- Seven-lesson course.
- Students selected topics and readings.
- Exclusive focus on report writing.
- Critical reading and writing skills.
- Multi-skill writing course for professionals, students and researchers.
- Class activities and discussion on a wide-variety of skills and issues.



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